



# ‘IFS’ EDUCATION DEPARTMENT

‘International Forensic Sciences’ and ‘Universal Scientific, Legal & Educational Soc.’ : ISO 9001-2008 Certified.

(Regd. with Govt. of India, Govt. of Maharashtra and Govt. of USA, CCR)  
Certified by National Body, International Organizations and Universities

## Application Form

Course Name: .....

Course Type :  Short Term Certificate  Advanced Certification  
 PG Certification (Gold)  Certification (Expert)  
 Specialized Certification  Universal Certification  
 Other .....



Course Mode:  Online  Distance  Online + Distance  Fast Track  
 Certification  Other .....

Name 


Date of Birth DD 

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 MM 

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 YY 

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 SEX: Male  Female

Nationality  Indian  Others (Please Specify) .....

Address 


PIN Code 

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 City 

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State 

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Mobile No. 

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 Tel No. (STD Code) 

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Fax No. 

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 Email .....

PAN /Aadhar No. 

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Marital Status:             Married     Single     Others.....

Your Designation / Post / Expert Area- .....

**Educational and Professional Qualifications:**

(HSC, SSC, Diploma, Degree, Courses, Certifications, Graduation and Post graduation or last 2-3 qualifications etc...)

QUALIFICATION	UNIVERSITY AND YEAR	CLASS / GRADE	MAIN SUBJECTS

**Work Experience:** (Attach separate sheet, if required)

EXPERIENCE	ORGANIZATION / AGENCY / COMPANY NAME	YEARS	EXPERIENCE DETAILS AND SKILLS

**Rules, Regulations, Terms and Conditions:**

- 1) Your privacy is important to us and we do not share your information with any third-party.
- 2) Right of Admission is reserved. Incomplete / incorrect applications, would be rejected.
- 3) Any change in address should be informed to IFS in writing immediately for better service.
- 4) It is expected of you submit true and correct information about you. We will not be responsible if any problem arises due to false information being submitted by you for the said purpose. All disputes are subjected to the jurisdiction of PUNE only.
- 5) Students enrolled for courses having course duration more than 6 Month can pay their Course Fee in max. two installments, but Rs. 750 / USD 20 will be charged extra. (Optional) Fee paid is not refundable. We may change these Terms & Conditions at any time, without notice.
- 6) For more detailed R&R / T&C / FAQ etc please visit [www.ifs.edu.in](http://www.ifs.edu.in) OR [www.ifs.ac](http://www.ifs.ac) and also refer / read carefully last page (Page 4) of this application form.

**Declaration:**

I am submitting this application form and documents for above mentioned online / distance course certification of the IFS India and I hereby declare that all the above information is true and correct. I have carefully read all the instructions, rules, regulations, FAQ, terms and conditions of IFS from- IFS Website and last page (4) of this form. I authorize the IFS to verify any information provided by me.

Contd... (02/04)

**Please find enclosed herewith:**

1. Demand Draft/Cheque of Rs. .... in favor of “ **IFS**” payable at ‘Pune’  
OR Receipt of Cash Deposit in Bank OR Transaction ID of Online Payment etc...  
Online Transfer / Cheque / DD Number- ..... , Bank .....  
(Students may also pay by Cash, Cash Deposit in Bank, Credit Card or Online Transfer)
2. Attested Copy of Academic Qualification Certificates (10th / 12th / Degree / Diploma): *Yes/No*
3. Attested Copy of Professional Qualification Certificates / Experience Certificates: *Yes/No*
4. Attested Copy of Pan Card / Passport / Voter ID / I-Card / Identity & Address Proof: *Yes/No*
5. Other Documents (*If Any*)-.....

Signature: ..... Date: ..... Place: .....

***To be attested by the Head of the Laboratory / Institution / Company / Organization / Department, Faculty member, IFS registered member, MLA, Executive Officer, CA / CS, CWA, CEO, Doctor, Principal, Notary, Post master, Bank Manager, Advocate, Director or Gazetted Officer etc...***

Name- ..... Designation- .....  
Full address- .....  
..... Pin- .....  
Signature- .....  
Date- .....

STAMP/SEAL

**Send this completed form in paper via post, or courier with attested Xerox / Photo Copies of all required certificates, documents and Cheque / DD / Cash Deposit Receipt / Online Payment details etc... to-**

*To,*

**IFS ,  
Office No. 30, C Wing, Sixth Floor,  
K K Market, Dhankawadi,  
Pune (Maharashtra) Pin- 411 043 - INDIA**

***FOR OFFICE USE ONLY***

Criteria	Date	Authority Signature	Comments/Details/Remark
Application Received			
Payment Received			
Registration/Ref. No.			
Study Material			
Identity Card			
Examination			

**Contd... (03/04)**

## **Details, Rules, Regulations, Terms and Conditions: (Read Carefully)**

- ✍ Students enrolled for courses having course duration more than 6 Month can pay their Course Fee in max. two installments, but Rs. 750 / USD 20 will be charged extra. (Optional) - You have to pay 50 % fee during admission and remaining fee within 90 days.
- ✍ Student I-Card will be provided for students appeared for courses having course duration more than 6 month, and will be sent later or with first sem. exam. result. It is not required for exam purpose, it is useful for seminars, conferences or workshops etc.
- ✍ Attested copies of Academic / Qualification Certificates of the previous school or college will be required from each student wishing to join course. All admissions / registrations will be subject to verification of facts from the certificates / documents.
- ✍ Quantity of Books / Notes, level of Study, Contents of Study Materials etc depend on course type, certification type, course mode, course duration and status of student etc.
- ✍ Correspondence without Enrolment / Ref. Number and IFS Course details will not be entertained; Admission or Registration cannot be claimed as a matter of right; Incomplete applications will be rejected.
- ✍ The application fee paid for the course, and is not refundable. We can only refund the application fee when a course applied for has been cancelled or Only in case he/she does not get a seat. Also, the fee payment cannot be transferred to another course. For details about Fee Concession visit our website, you can deduct discount amount and then pay remaining course fee amount during admission.
- ✍ IFS reserves the right to alter fee, course structure, or any of the terms or conditions described in this site / brochure without notice at any time and to deny enrolment to any person without explanation.
- ✍ After registration / admission Indian & Distance Courses Certification students will receive their study material within 10 to 15 working days, In some cases it may take more time due to un-availability of Ref. Books from our Publisher, Holidays, Shortage of study material / staff etc and other un-avoidable reasons. (After Clearance of Cheque / DD etc). Please keep a copy of this application form for your reference.
- ✍ All our Courses, Study Materials, Contents etc are for educational and informational purposes only. IFS will not responsible for their misuse, user will be solely responsible for misuse of the Education, Information, Knowledge and Tools or any other content.
- ✍ Our Courses may not transfer as college credit. Many colleges, Organizations, Companies and universities around the world do accept our courses certificates as fulfilling prerequisite program requirements. However, we do not keep track of what courses are accepted where and under what conditions.
- ✍ Students do not need to attend any classes so we provides fully self paced, self study, distance and online courses, duration mentioned on site is maximum duration required to complete his/her course. Indian Students have to appear for exam after completion of specified course duration, but this duration is not applicable to International students.
- ✍ There is only one summer training session throughout the year and deadline is apprx. 2 months prior to the training session. Students enrolled for IFS Course having duration less than 6 m/ 1 yr & not received certificate are not eligible for summer training.
- ✍ We provide printed notes / reference books to Indian residence and distance education mode students only, student may need to access online study materials from website & CD for more reference study, advanced study, ebooks, supplementary materials etc.
- ✍ Our courses will guide you about Legal Procedures, Forensic Relations, Ethics, Forensic Science Aspects, Forensic Investigations, Expert Opinions or Consultant Level Study etc about every subject / course, We do not provide Medical, Dental, Engineering etc courses. IFS is, Govt. Regd., ISO Certified and Autonomous Forensic Organization. Acceptability of Recognitions is depend up on respective team / officer / organization. Our courses are for your educational enrichment, enhancing knowledge and professional developments, We provide job assistance to our students if their basic qualification meets eligibility criteria, and depend on vacancy, skills, study level, merit, it could not be considered as assured placement.
- ✍ We do not provide Classroom Training or Classes for these courses. Student have to apply for summer training, workshop etc separately, Fee, entrance exam. or selection criteria is depend on type of training.
- ✍ IFS shall have no responsibility for any damage to Books, Certificates, Forms, DD / Cheques, Documents or any other losses including delay in courier or postal services.
- ✍ We provide Online Support Ticket System for help or support, We do not provide - Skype, Chatting, or other support modes. For any updates or announcements please contact us regularly, in many cases or related to assignment questions, exam. schedule our team will update details on website and they never directly contact with students, so please visit our website regularly. Student must have basic knowledge about computer, internet, email etc to access online portals, study materials, to check announcements, updates, exam. schedule, to appear online exam., to assignment questions etc. We have Online Exam. System having large Question Bank, and every login result in new questions and sets, so no previous exam, question papers.
- ✍ On cancellations or withdrawals, no payments will be refunded. Additional Taxes, Charges etc may apply.
- ✍ It is your responsibility to review, contact and visit our website, support team from time to time to ensure that you continue to agree with all of its terms. If you have any questions, please contact us. Do email us the details after application, payments with transaction id's at [support@forensic.co.in](mailto:support@forensic.co.in). Contact us by email for Exam. dates, Assignment Questions, Study Material Queries etc etc, Always contact our support team by email or by support control panel, If you fail in appeared exam, We will provide you an extra attempt with 1200 Rs./50 USD. These all are just short guidelines and terms, please refer all terms from website and portal to avoid any future misunderstandings etc.
- ✍ If you fail to appear for an scheduled / auto scheduled online examination, you must pay a 1200 INR / \$50 rescheduling fee.
- ✍ If you fail to appear a second time or any student fail to appear exam. within 15 days of exam. schedule, your application will be considered void, and you will have to submit a new application with new fees. (For your Exam. Schedule visit Website)
- ✍ We may change these Charges and Terms & Conditions at any time, without notice. Please refer detailed and updated Rules, Terms and Conditions, FAQ etc from our official website [www.ifs.edu.in](http://www.ifs.edu.in) (All imp. announcements will be placed on this website)
- ✍ All disputes are subject to exclusive jurisdiction of Courts at Pune, India only.

**IFS, 30, C Wing, 6th Floor, K K Market, Dhankawadi, Pune (Maharashtra) Pin- 411 043 - INDIA**

**End (04/04)**